

HASSAN ABDULMAQSOOD

Slight Brief Introductory

I am an Egyptian Legal Advisor who got the opportunity to serve with pleasure several firms within my country and the Sultanate of Oman. I have more than 16 years' experience handling a diverse litigation, these opportunities gave me the ability to live in different cultures and deal with various levels and people either within those firms or out of it. For further details, I would like you to spare me few minutes of your valuable time to invite to go through my CV.

Personal Information



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Nationality	: Egyptian
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Status	: Married

Educational Qualifications



- Master degree of Laws - Alexandria University, Egypt (2008).
- High Diploma in Common Law - Alexandria University, Egypt (2008).
- High Diploma in Islamic Legislation - Alexandria University, Egypt (2007).
- Bachelor of Laws - Alexandria University, Egypt (1999).
- PHD researcher Al-Mansoura a comparative study between Islamic Legislation and Latin laws.

Courses



- Courses of English law, (common and commercial law).
- Courses in arbitration.
- Courses in French language.
- Legal terminology courses.
- Nero Language Programming course.
- International Negotiation and contract drafting course.

	<ul style="list-style-type: none"> Negotiation skills with trade Unions certificate by Mick Nash Pty Ltd, Brisbane, Australia
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Work Experience

(Adding to the Academic Work Experience)

Adding to the rich experience I gained from the Academic field, I also served in the following firms as per the titles underlined in each box with a slight brief which totals 15 years of work experience.



Senior Analyst Legal Consultant

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Sohar Aluminium Company LLC

2012

to date

- Providing legal services in respect of all other existing contracts and contracts being negotiated and analyse critically the terms and conditions, according to Omani laws.
- Representing my employer in all types of cases and responsible and solely accountable for all the litigation part including without limitation civil, employment, commercial, consumer protection and administrative court cases in all level of courts.
- Prepare monthly/ Quarterly cases report updates for the high Management, providing the required action for the each stage.
- Draft a legal opinion on the way forward especially in employment contracts.
- prepare an amended version where applicable for negotiation, Manage legal queries from end-users and address any legal questions
- Act as a liaison between the company and external legal experts with, regard to litigation, arbitration and maritime law and manage such interface.
- Ensure the employment contract terms and conditions reflect company environmental, health and safety procedures and practices..
- Offering advices in labour law, PASI law and cases.
- Liaise with concern department for registration with certifying authorities and institutions involving liaising with various departments submit and track an application for registration.
- Reviewing new business relationships with vendors and subcontractors.
- Guiding managers on regulatory and compliance matters.
- providing Legal training workshops.
- Formulating employee handbooks.
- Translate the legal document English to Arabic and vice versa.

- Act as the company liaison with various governments Ministries and organizations including, the Ministries of Manpower, Justice, Legal Affairs, Commerce & Industry and the Royal Oman Police (ROP).
- Liaise with the ER Specialist to solve the HR case in stage before court.
- Update the HR policies according to OLL and PASI Law.

Achievements:-

- Collective bargaining with the Trade Union 2016.
- Collective bargaining with the General Federation of Trade Union 2011/2013.
- Cost Cutting of Legal expenses 2012--2016.
- Was nominated by the company to participate in the Omani Labour Law amendments workshop (in a committee of Ministry of Manpower, Oman Chamber of Commerce, Employers) 2012.
- Took the full lead and implementation of Union role in Oman rollout from a legal perspective 2012.
- Project to translate and modify all the employment contracts.
- Getting Mumtaz Award for two quarters in 2013.
- Roll out of SA policies to ER and HR partners.



Senior Legal Consultant

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Mohammed Ibrahim Law firm

2009 to 2011

- Draft contracts for clients, based on sound commercial principles and practices.
- Develop and manage an integrated system to review all contracts to ensure legal compliance,
- Prepare many of formal documentation and correspondence.
- Litigate hundreds of cases including complex cases theses covered huge range of cases such as;
 - Labour cases.
 - Professional errors and omission.
 - Construction defect.
 - Commercial cases, including Banks cases (Bank Muscat and Oman Development Bank.
- Translate legal documents.
- Develop and implement litigation, discovery, settlement and trial strategies.
- Provide legal advice to the firm on various matters.
- To check the details of the contracts and filter the agreement criteria.
- Handle the legal problems and issues In case of any disputes.
- Research about the different legal rules.

- Prepare the legal documents which the firm may require in order to carry out the business smoothly.
- Assist the business firms in carrying out their duties in legal manner.
- Research well into the different legal rules and should stay updated about any changes.

Achievement:-

- Was nominated by the office to participate with the Ministry of Manpower to explain the Omani Labour Law to Crown Plaza Hotel staff – Muscat 2009.



Senior Legal Consultant

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Fayez Mousa Advocate & Legal Consultant

2007 to 2009

- Draft contracts for clients, based on sound commercial principles and practices.
- Drafting cases pleadings for court hearings.
- Advise in law Omani law branches.
- Translate relevant documents.
- Represent the Firm with expert witness cases.
- Provide legal advice to the firm on various matters.
- To check the details of the contracts and filter the agreement criteria.
- Negotiating employee contracts
- Preparing and filing government reports
- Drafting legal documents
- Representing the corporation before administrative boards and court trials
- Providing supervision to outside lawyers hired to assist the corporation with their specialized legal services
- Structuring joint enterprises with other organizations



Appellate Associate Lawyer

Court in Egypt

2000 up to 2007

- Practicing litigation in several law branches such as the labour, criminal, commercial, civil, and administrative.
- Practiced a Lawyer before the primary court in Egypt between 2000 and 2005, in different fields of law.
- Provide legal advice to the firm on various matters.

- To check the details of the contracts and filter the agreement criteria.
- Handle the legal problems and issues In case of any disputes.
- Research about the different legal rules.
- Prepare the legal documents which the firm may require in order to carry out the business smoothly.
- Assist the business firms in carrying out their duties in legal manner.
- Research well into the different legal rules and should stay updated about any changes.



Academic Work Experience

- Lecturer a number of law students in Oman, Egypt In Egyptian, and Lebanese Laws in Private Institution between 2005 and 2007.
- Author of various academic papers on Governmental Labor matters, Criminal Responsibility and Clinical Death. Arbitration in the Omani law.

Legal Documentation, Litigation, External Representation, projects.

- Have a good practice at assisting in creating and reviewing HR policies for companies, including Penalty table, Grievance policies.
- Have good ability to investigate in the offences track at workplace.
- Drafting and vetting legal documents including Contracts, Deeds and Agreements in both languages Arabic & English.
- Providing Legal advices and support.
- Recovering debts on behalf of banks and financial institutions.
- Successfully handled matters involving legal issues of various institutions such as hotels, banks, financial institutions and companies.
- Represent the companies in the limit of Legal Counsel, have a good practice in litigation(arbitration, lease , commercial, labour, criminal issues, insurance claims)
- Represent the company before the ministry of Manpower, in the labour disputes.

Corporate Relationship Management.

- Have successfully maintained and managed good relationships with Legal Professionals and Government Officials for initiating and follow-ups on legal procedures and finalising various legal agreements.
- An excellent relation with ROP, Ministry of Manpower, Ministry of commerce and industry, OCCI.
- Have a good relationship with several External well-known Law Firms.

Languages

- Arabic : Mother tongue.
- English : Writing, Reading and spoken with a rating of Good.
- French : Reading, writing basics.

Memberships

- Authorized International Arbitrator (Certificate issued from Egyptian commercial Arbitration Chamber 2008).
- Member of Arab Lawyers Union.
- Member of the Egyptian Bar association.
- Approved Commercial Arbitrator before Muscat Appeal court 2015.

Skills

- ☐ Able to use several methods of researches effectively.
- ☐ Able to lecture in all law fields.
- ☐ Able to use several methods of researches effectively.
- ☐ Able to lecture in Labour Law and PASI rules.
- ☐ Able to manage a group of employees.
- ☐ Translation into English to Arabic and versa.
- ☐ experience in Human Resources Department.
- ☐ Good Team Player.
- ☐ Communication Skills
- ☐ Negotiation Skills
- ☐ Project Management and Change Management Skills
- ☐ Strong Legal and ER Expertise.
- ☐ Strong Time Management and Priorities Management Skills
- ☐ Analytical and Problem Solving Skills